

# NORTHVILLE ARTS COMMISSION

The Regular Commission Meeting  
August 12, 2015; 7:00 p.m.

## MINUTES

### Roll Call:

Joanne Bandoni	Jennifer Helner, exc.	Elizabeth Oliver
Ellen Bennett	Mark Kassa	Sue Taylor
Lesa Buckland	Linda Liedel, exc;	Liz Carter, events chair.

**Guests & Introductions** - Joanne Rochon, exhibit chair; Mary Keyes, NV Art House volunteer, Nancy Darga, NV city council liaison.

**Call to order:** 7:05 pm. Establish quorum

**Approval of Minutes:** For June 10, 2015 minutes. Minutes approved by Mark K; 2nd Joanne B. Approved by unanimous voice vote.

### Officer Reports

Chairperson

First Friday reception/volunteers/sponsors; news; questions/updates

**NOTE:** Will need volunteers for our booth at Victorian Festival, September 18 (4-7 pm), 19 (10-7 pm), and 20 (10-4 pm) and walkers during the parade!!

Financials (*will send via email*)

Revenue through June 30 is \$117,811. Expenses to date are \$109,202 leaving a credit balance of \$8,609.00

### Committee Reports

Exhibits - Next meeting - August 19th - 7 p.m.

Fundraising/Events: Arts & Acts Wrap Up. Arts & Acts netted the Art House \$30,158.70. Great job, Liz Carter and the volunteers who were involved.

### Other Business:

Future role of NAC: Review of recommendations by former employee, Patti Witt:

1. All employees of the NV Art House be vetted.
2. Establish a process by which all class supplies will be supplied to instructors by The Art House.

Motion: All employees of the Art House will be vetted. Motion passed. 1st-Liz O; 2nd Joanne B; Passed by unanimous voice vote.

Clarification of policy and procedure of hiring and dismissal of NV Art House employees.

Update of articles of organization/ bylaws will be done in the near future.

Financial committee established. Members are: of Mark Kassa, Treasurer, Bob Taylor, consultant and Nancy Darga, city council member.

**Election of Officers** - It was recommended and agreed upon to postpone election of officers, Nominating committee formed . Members; Liz O; Joanne B; Lesa B; and Mark K. Slate will be presented at next meeting, September 9, 2015.

501C3 Board Update Review that Friends of the Art House is the Art House's fiduciary arm.

Administrative Report - classes are going very well. On line registration. Dine & Donate at the Granite City restaurant on Aug. 26th with partial proceeds to the Art House.

Six month postcards have been mailed.

Store Update none at this time.

**Adjournment: 9:10 pm**

**Announcements**

\*Next NAC Meeting: September 9, 2015 7 pm.

\*Volunteer Needs: First Friday, September 4

Food/Drink: Lesa Buckland

5:30-7:30 (Set up): Linda L., Liz O.,

7:30-9:30 (Clean up): Lucia Danes, Joanne R.

See above for helping during Victorian Festival!

Minutes approved October 14, 2015.

Respectfully submitted,

*Elizabeth S. Oliver*