

City of Northville
CITY COUNCIL REGULAR MEETING MINUTES
March 7, 2016

Mayor Roth called the meeting to order with the Pledge of Allegiance at 7:30 p.m. in Council Chambers at Northville City Hall, 215 W. Main Street, Northville, Michigan, 48167.

ROLL CALL

Present: Mayor Ken Roth, Mayor Pro Tem James Allen, Councilmembers Nancy Darga, Sam Ekong and Marilyn Price.

Absent: None

Also Present: City Manager Patrick Sullivan, Downtown Development Director Lori Ward, Police Chief Michael Carlson, Police Captain Dustin Krueger, Deputy City Clerk Michelle Massel, and reporter from the Northville Record. No citizens present.

PRESENTATIONS

A. Citizen Comments None

APPROVAL OF AGENDA AND CONSENT AGENDA

Motion Allen, seconded by Ekong to approve the agenda and consent agenda as presented.

City Council Minutes of February 16, 2016

Checks #97562 to #97620, #97621 to #97680 EFT #500227

Departmental Reports: Youth Assistance: 3/16

Request to Dispose of Assets / Computers and Accessories / Finance

Request to Canvass / Clean Water Action

Motion carried unanimously.

NEW BUSINESS

A. Contract for Mary Alexander Dumpster Enclosure Expansion

The expansion of the existing dumpster enclosure on Mary Alexander Court has been planned for late spring 2016. The expanded dumpster enclosure will allow all of the recycling and trash receptacles to be contained within the enclosed area and provide a cleaner and more attractive solution.

Architect David Mielock was retained to assist the Downtown Development Authority (DDA) in evaluating the needs of the project, preparing drawings and bid specifications, and assisting in the bid and award of the project. As part of the bidding process, the contract was reviewed and approved by both the City Attorney and MMRMA, the City's Municipal Risk Manager. The project was posted on MITN

(Michigan Intergovernmental Trade Network) and advertised in the Northville Record. On January 21, 2016, six bids were received and opened. The bids ranged in price from \$13,500 to \$44,800. The bids were reviewed by Mielock and the low bidder, Pizzo Development Group, LLC, was thoroughly vetted. Mielock has provided a letter of recommendation to award the contract to Pizzo Development Group, LLC.

Funds for the expansion project will come from the Refuse and Recycling fund balance. There is sufficient fund balance to cover the cost of this project.

Council Comments and Discussion: In response to a question from Council, it was explained that no parking spots will be lost by expanding the enclosure. The foundation for this expanded enclosure is already in place, since originally, the enclosure was supposed to be larger, but was down-sized during construction. It has since been discovered that in order for the trash receptacles to be placed properly in the enclosure, it needs to be larger. It was also explained that the contractors may or may not have understood that the foundation was already in place when bidding on this project, which could explain the bid gap.

Motion Darga, seconded by Price to award a contract for the expansion of the Dumpster Enclosure on Mary Alexander Court to Pizzo Development Group, LLC in the amount of \$13,500 and authorize the City Manager to enter into the contract on behalf of the City of Northville. **Motion carried unanimously.**

B. Proposed Purchase and Installation of Equipment for Council Meeting Video

In accordance with City Council's goal to increase and improve communication, Administration solicited proposals for the purchase and installation of a video camera for the purpose of producing video-taped recordings of City Council meetings, which will be accessible through a link on the City's website. Quotes were solicited from two companies which had been recommended for their experience in setting up similar systems in neighboring communities.

The quotes received were as follows:

Advanced Lighting & Sound	\$4,671.65
Bluewater	\$7,565.58

Council Comments and Discussion: In response to a question from Council it was responded that it has not yet been decided how long to retain the video or which platform will be used to make the video available to the public. A link would be available on the City's website for residents to access the videos.

Motion Ekong, seconded by Price to authorize Administration to accept the proposal of Advanced Lighting & Sound for \$4,671.65 and authorize the City Manager to execute the agreement. **Voice Vote. Yes: Darga, Price, Ekong, Roth. No: Allen. Motion Carried.**

C. Appointment of Workgroup to Review Special Events Policy for Ford Field

In recent years, there has been an increase in reservation requests for large events in Ford Field. These events can cause conflicts with reservations in Mill Race Village. In light of these increased requests and concerns raised by Mill Race Village, Administration has been asked to review the current Special Event Policy and recommend changes that address these conflicts.

The work group will consist of two Councilmembers, a representative(s) from Mill Race Village, and the Department Heads involved with the Special Events review process. As Mayor Roth and Councilmember Darga are Parks and Recreation Commission members, and this policy involves the use of Ford Field, it is suggested each be appointed to serve on the workgroup.

Council Comments and Discussion: Council requested representatives from the Downtown Development Authority and Northville Chamber of Commerce be included as members of this Committee since their events are also held in Ford Field. The City Manager was directed to explore their interest in serving on the Committee.

Motion Ekong, seconded by Price to appoint Mayor Roth and Councilmember Darga to the Ford Field Workgroup. **Motion carried unanimously.**

D. Request to Purchase Replacement Tasers

The Taser device has been shown to reduce injuries to both violent subjects and police officers. The use of Tasers is recommended by Michigan Municipal Risk Management Authority (MMRMA). The Police Department trains with Tasers on an annual basis and they have become a reliable tool on the Officer's belt for mitigating suspect resistance before it escalates into a deadly force situation.

The Department currently has thirteen X26 Tasers; seven are in service and rotated between Officers and six have been taken out of service for various issues. The six removed from service are out of warranty. The X26 model has been replaced by the X26P and X2 models.

The Department compared the Taser X26P and Taser X2 models. The Taser X26P was chosen because its design most closely compares to the Taser X26, it is less costly to purchase, and is less cumbersome to operate.

The Department is requesting approval to purchase thirteen X26P Tasers, their components, (air cartridges and Tactical Performance Power Magazine), and holsters. In addition, the Department seeks approval to purchase the extended four-year warranty for each Taser. Thirteen X26P Tasers will ensure that each officer is equipped with a Taser during the times when all personnel are required to work, such as special events and call-outs. In addition, assigning a Taser to each officer will help with accountability, which will reduce maintenance costs.

Taser International offers a Trade-Up program, where they apply \$150 toward accessories and air cartridges. The Department is requesting to trade-up ten X26 Tasers, retain two as back up, and one strictly for training purposes. In addition to the trade-up program, a Risk Avoidance Program grant through MMRMA will provide \$500 per new Taser.

The cost breakdown is as follows:

ITEM	COST
Taser X26P	\$931.45 ea.
Four Year Extended Warranty	\$287.68 ea.
Tactical Performance Power Magazine	\$56.41ea.
Blackhawk X26P Holster	\$55.11 ea.
25 Foot XP Field Use Air Cartridge	\$28.31 ea.
Sub Total	\$1,358.96 ea. x13 = \$17,666.48
M.M.R.M.A. R.A.P. Grant (\$500 x 13 Tasers)	- \$6,500
Taser trade-Up (\$150 x 10)	- \$1,500
Shipping & Handling	\$84.20
Total	\$9,750.68

There is currently \$17,069 budgeted in the Police Equipment Replacement Fund for the purchase of Tasers. With the Taser trade-up credit of \$1,500 and the \$6,500 RAP Grant, once the shipping and handling of \$84.20 is added, the total cost will be \$9,750.68.

Taser International is the sole source vendor for these MCOLES approved Electronic Control Devices. Therefore, the Department is requesting that City Council waive the requirement for two or more quotes and approve this purchase to replace existing Taser devices.

Council Comments and Discussion: In response to a question from Council, it was responded that Officers carry both a sidearm and Taser while on patrol, and that a citizen may carry a Taser with a permit to carry a concealed weapon. It was clarified that the current Tasers are not only out of warranty, but are no longer being made and cannot be repaired. It is known that several are malfunctioning because Officers are required to dry test them each day. Council asked to be informed when the next live training will take place as they would like to attend.

Motion Allen, seconded by Darga to waive the requirement for two or more quotes and approve the purchase of thirteen X26P Tasers, associated equipment, four-year extended warranty, and holsters in the amount of **\$9,750.68**. **Motion carried unanimously.**

COMMUNICATIONS

A. Mayor and Council Communications

None

B. Staff Communications

None

There being no further business to come before Council, the meeting was adjourned.

Adjournment: 7:55 p.m.

Respectfully submitted,

Michelle Massel
Deputy City Clerk

Ken Roth
Mayor

Approved as submitted: 3/21/2016