

**City of Northville**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**February 5, 2018**

Mayor Roth called the meeting to order with the Pledge of Allegiance at 7:00 p.m. in the City of Northville Municipal Building, City Council Chambers, 215 W. Main Street, Northville, Michigan, 48167.

**ROLL CALL**

**Present:** Mayor Ken Roth, Mayor Pro Tem Nancy Darga, Councilmembers Sam Ekong, Patrick Giesa, and Marilyn Price

**Absent:** None

**Also**

**Present:** City Manager Patrick Sullivan, City Clerk Dianne Massa, members of Boy Scout Troop 755, and seven citizens

Mayor Roth read a statement informing those present that the City Council meeting was being recorded for rebroadcast on the City's website. By remaining at the meeting, consent is inferred by those present to have their voice and image recorded and posted on the City's website.

**PRESENTATIONS**

**A. Citizens Comments**

The Boy Scouts questioned the reasoning for the curved shape of the City Council dais table. It was explained that the shape allows City Council to see other members and aids in discussion.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

**Motion Ekong, seconded by Price** to approve the agenda and consent agenda as presented.

Approve City Council Minutes of:

- Regular Meeting of January 3, 2018
- Special Meeting of January 11, 2018
- Regular Meeting of January 16, 2018

Receive Bills List:

- Accounts Payable Week of January 16, 2018

Receive Board and Commission Minutes: None

Receive Departmental Reports: None

Board and Commission Appointments:

- Housing Commission: Appoint Kirk Rentz and Janice Valade to fill vacancies, terms expire 9/15/19
- Senior Advisory Commission: Appoint Janice Valade to a three-year to commence 4/1/18 and expire 3/31/21

Request to Utilize Banner System / Chamber of Commerce / Veterans Banner Project (May/Nov)  
Quarterly Investment Report / December 31, 2017

Request for Special Meeting / Financial Study Work Session / February 8, 2018 at 7pm.

**Motion carried unanimously.**

## **NEW BUSINESS**

### **A. City Hall Postage Meter Purchase Amended**

In October 2017, City Council approved the replacement of a 2008 postage meter. After Council's approval, the national contract expired prior to the contract being signed, requiring Staff to wait until the new contract was made available. The new contract has been received, adding about \$1,100 to the cost of the equipment.

There are two main companies that sell postage machines: Pitney Bowes and Neopost. The City received quotes for similar units that have been bid out under a cooperative contract from both companies as follows:

<u>Supplier</u>	<u>Meter</u>	<u>Cost</u>
Pitney-Bowes	SendPro P1000	\$6,920.47
Neopost	IN Series 700	\$4,352.00

Both companies have a nation-wide extendable cooperative contract with similar pricing and quality equipment. After forecasting the cost of the equipment over its expected lifespan, the Pitney Bowes meter will cost less in maintenance and rental fees over a five-year period, even with the price adjustment under the new contract. The contract was reviewed by the City Attorney and the City's insurer MMRMA and was found to be acceptable. A budget amendment is necessary to move this purchase to the current fiscal year.

City Council Comments and Discussion: The City Manager was directed to find out why the original contract was not signed in time, resulting in the \$1,100 additional cost to purchase the equipment.

**Motion Ekong, seconded by Price** to waive the bidding process and approve the purchase of one Pitney Bowes SendPro P1000 postage meter utilizing the cooperative purchasing contract WSCA-NASPO from Pitney-Bowes of Troy, Michigan. **Motion carried unanimously.**

## **MAYOR AND COUNCIL COMMUNICATIONS**

### **A. Mayor and Council Communications**

Roth recognized Board and Commission members present this evening and each introduced themselves to the Council and citizens present (Schultz, Valade, Rentz, and Mittman). Roth spoke of the importance of volunteering to serve your community, and that the City could not operate without its volunteers. He voiced appreciation to those that give up their personal time to serve the City.

Roth voiced appreciation to the Chamber of Commerce for its Veterans Banner Project. The banners will be displayed on downtown light poles during the months of May and November. The commemorative banners are a creative way to thank veterans that have served our country.

Roth also noted that City Council will hold a financial study work session on February 9, 2018 at 7:00pm to receive an update and offer the consultants feedback on the financial Planning Consulting Services project.

Darga spoke of SEMCOG's plans to commemorate their 50<sup>th</sup> anniversary, and explained the mission and purpose of SEMCOG.

Darga also spoke of the Ford Motor Company Fund, whose concept was created by Ford employees. The Fund provides grants to non-profit groups doing projects in the community.

**B. Staff Communications** None

Being no further business, the meeting was adjourned.

**Adjournment: 7:16 p.m.**

Respectfully submitted,

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Dianne Massa, CMC  
City Clerk

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Ken Roth  
Mayor

Approved as submitted: 03/05/18