



215 W. Main Street • Northville, Michigan 48167-1540
Phone: (248) 349-1300 • FAX: (248) 349-9244

MEETING OF THE ELECTION COMMISSION
July 16, 2018
8:15 a.m.

Notice is hereby given that a meeting of the City of Northville Election Commission will be held at the City of Northville Municipal Building, 215 W. Main Street, Northville, Michigan, 48167, (248) 349-1300, to consider the following:

AGENDA

- 1. Call to Order**
- 2. Citizen Comments** – limited to matters not on the agenda
- 3. Approval of Agenda**
- 4. Approval of the Minutes**
- Meeting of October 16, 2017
- 5. New Business**
 - A. Establish the Use of Absent Voter Counting Boards for the 8/7/18 Primary Election
 - B. Appointment of Election Inspectors, AVCB Inspectors, and Receiving Board Members for the 8/7/18 Primary Election
- 6. Discussion**
 - A. Next Election Commission Meeting is July 24, 2018 at 8:15 a.m. (Public Accuracy Test)
- 7. Adjournment**

Respectfully submitted,

Dianne Massa
Election Commission Chairperson

Dated: 7/9/18

**City of Northville
ELECTION COMMISSION
MEETING MINUTES
October 16, 2017**

A meeting of the Election Commission of the City of Northville, Michigan, was held at the City of Northville Municipal Building, Council Chambers, 215 West Main Street, Northville, Michigan, at 8:03 a.m. at which time and place the following Commission members were present:

Present: Dianne Massa, City Clerk/Chairperson
City Attorney Robert Marzano
Councilmember Marilyn Price

Absent: None

Also Present: None

Citizen Comments None

Approval of the Agenda No changes requested.

Approval of the Minutes

Motion Price, seconded by Marzano to approve the September 6, 2017 minutes as presented.
Motion carried unanimously.

New Business

A. Establish the Use of Absent Voter Counting Boards and Appoint the Board of Election Inspectors for the November 7, 2017 City Election

The Commission reviewed the proposed Board of Election Inspectors and Receiving Board members. When determining the number of precinct board members, factors taken into consideration are: the type of election, the contests and proposals on the ballot, previous voter turnout, and the estimated turnout for the upcoming election. Applications are on file for each inspector.

<u>Precinct 1</u>	<u>Political Party</u>
Janiece Paver, Chairperson	D
Angel Castro	R
Lorna Massa	R
Wendy Gutowski	D
Terry Mittman	R
Michelle Avallone	R

<u>Precinct 2</u>	
Alyse Hydel, Chairperson	D
Jerry Mittman	R
Jo Ellen Hyatt	R
Sally Keys	D
Linda Bastien	D
Laura Sparling	D

<u>Absent Voter Counting Board</u>	
Edith Paradowski, Chairperson	D
Alice Fleck	R
Michael Hyatt	R
Mary Lu Talraas	D

<u>Receiving Board</u>	
Sandi Wiktorowski	D
Cindy Kushner	R

Motion Marzano, seconded by Price to establish the use of an Absent Voter Counting Board and appoint the above members as the Election Inspectors and Receiving Board for the November 7, 2017 Election. Further, the City Clerk is authorized to make emergency appointments as necessary to ensure sufficient staffing at each precinct. **Motion carried unanimously.**

B. Public Accuracy Test

The Election Commission chose Precinct AV2 as the test precinct. An explanation was provided pertaining to the logic testing ballot chart and how the test ballots were marked. The ballots were marked in accordance with the test procedures provided by the State Bureau of Elections. The public accuracy test was conducted and the test ballots were tabulated and the results matched the predetermined results.

The scanner was reset to zero. The test ballots, public accuracy test results, and corresponding paperwork were placed under seal.

Discussion

Being no further business to come before the Election Commission, the meeting was adjourned.

Adjournment: 8:30 a.m.

Respectfully submitted,
Dianne Massa, City Clerk
Chairperson

CITY OF NORTHVILLE

DATE: July 16, 2018
TO: Members of the Election Commission
FROM: Dianne Massa, City Clerk
RE: Board of Election Inspectors and Receiving Board
August 7, 2018 Primary Election

Summary

State law requires the Election Commission to appoint the election inspectors and receiving board for each voting precinct. It is recommended the Election Commission approve the following assignments for the aforementioned election.

Precinct 1

Janiece Paver, Chairperson	D
Wendy Gutowski	D
Tom Greiner	D
Angel Castro	R
Lorna Massa	R
Michelle Avallone	R
Terry Mittman	R

Precinct 2

Alyse Hydell, Chairperson	D
Sally Keys	D
Laura Sparling	D
Hollis Witkowski	D
Jerry Mittman	R
Jo Ellen Hyatt	R
Ginger O'Connell	R

Absent Voter Counting Board

Edith Paradowski, Chairperson	D
Alice Fleck	R
Michael Hyatt	R

Receiving Board

Sandi Wiktorowski	D
Cindy Kushner	R
Janiece Paver (alt)	D
Edith Paradowski (alt)	D
Michael Hyatt (alt)	R
Lorna Massa (alt)	R
Alyse Hydell (alt)	D
Jerry Mittman (alt)	R

Recommendation: Move to appoint the Election Inspectors and Receiving Board Members for the August 7, 2018 Election and further, to authorize the City Clerk to make emergency appointments as necessary to ensure sufficient staffing at each precinct.