

**Northville Housing Commission
Regular Meeting Minutes
Wednesday, January 11, 2012
6 p.m.**

Commissioner Nehs called the Housing Commission meeting to order at 6:03 p.m.

ROLL CALL: Present: Commissioners Nehs, Buckhave, Haas and Deneau; Director Necelis; Maintenance Manager Welbes; Administrative Assistant Ziemba.
Absent/Excused: Commissioner Catallo.

CONSENT AGENDA:

- A. Housing Commission meeting minutes of December 7, 2011.
- B. Housing Commission Invoice Distribution Report dated December 2011.

It was moved by Commissioner Buckhave and supported by Commissioner Deneau to approve the agenda and the consent agenda as presented.

Carried unanimously

CITIZENS COMMENTS: A resident said the new stoves are great. Director Necelis said all the stoves will be delivered by the end of the month.

COMMUNICATIONS: Davis

COUNCIL LIAISON REPORT:

HOUSING COMMISSION: Director Necelis said Allen Terrace is at full occupancy. Also, there were 23 work orders in December. She said Mr. Welbes has been very busy with the gutter workers and electrician, in addition to his regular duties.

It was moved by Commissioner Haas and supported by Commissioner Buckhave to approve the applications in the categories in which they are presented.

Carried unanimously

MAINTENANCE COMMITTEE:

BUDGET COMMITTEE:

PUBLIC RELATIONS COMMITTEE: Commissioner Nehs announced that we would be holding Trivia Night at 6 p.m. Feb. 1 in the Activities Room. There is a signup sheet posted on the lobby bulletin board. Prizes will be awarded.

UNFINISHED BUSINESS:

NEW BUSINESS: Director Necelis said funding for the new stoves and gutters, which reduced the capital outlay portion of the budget, triggering the second quarter budget amendment.

It was moved by Commissioner Deneau and supported by Commissioner Buckhave to approve the budget amendments as presented.

Carried unanimously

A proposed contract with Bridgeway was discussed. Director Necelis said there were two options offered; she is recommending the first option. It was moved by Commissioner Buckhave and supported by Commissioner Haas to approve the first option contract with Bridgeway.

Carried unanimously

Regarding the goals and objectives, Commissioner Buckhave asked if the projects were permanent. Director Necelis said the projection outlined in the goals and objectives were not permanent; the Housing Commission could adjust them.

It was motioned by Commissioner Buckhave and supported by Commissioner Haas to approve the goals and objectives as presented.

Carried unanimously

INFORMATION:

COMMISSIONER COMMENTS:

ADJOURNMENT: It was moved to adjourn by Commissioner Buckhave and supported by Commissioner Haas.

Carried unanimously

Time of adjournment: 6:23 p.m.

Respectfully submitted,

Barbara Ziemba, Admin. Asst.