

**POTENTIAL RELOCATION
OF
Northville, MI Main Post Office**

The United States Postal Service (USPS) welcome and appreciate you taking time to participate in this “Northville, MI Main Post Office Public Meeting”. This handout should be retain because it has important information about the Northville, MI Post Office relocation and reestablishment project and the process for community input.

What will be discussed at this meeting?

The Postal Service will:

- Identify the need for the New Construction Owned (NCO) for Retail and Delivery Building
- Discuss the reason for the NCO Retail and Delivery Building
- Identify the tentative decision for the new Retail, Delivery Service and Parking
- Identify the potential sites or area, or both, which the Postal Service anticipates analyzing for the new location
- Describe the anticipated size of the new building space for the Retail and Delivery Services and the anticipated benefits it will offer
- Outline the Proposal to meet this need
- Discuss Market Study
- Solicit written input on the proposal
- What happen if the Post Office make a different decision and
- Invite questions

What is this meeting about?

This meeting involved the discussion of the new NCO relocation of “Northville, MI Retail & Delivery Operation”. The Northville Main Post Office (MPO) is located at 200 S Wing Street, Northville, MI. The United States Postal Service (USPS) has authorize the Great Lakes Area Detroit District on February 19, 2019, the relocation of the Northville, MI – Post Office Building Project. The current Lease expires on November 30, 2022. The Postal Service performed a Space Constrain Analysis due to the office experiencing issues with overcrowding on the workroom floor. The result did not provide the necessary space for the current operation to function efficiently and showed the office being 141 percent deficient. Because of this study, approval was issued to seek alternatives to provide the needed space. The recommended alternative is to seek a NCO Facility for the Northville Operation. The proposed new facility will be 15,845 Gross SF in size.

Why Does the Post Service Need to Consider Relocating the Post Office?

The USPS financial approval of this project is a win-win for the Postal Service and Community. The new Northville Post Office will consist of approximately 15,845 Gross Square-feet and provide “Retail & Delivery” Services. This is the District Office Action Plan for sustaining the long-term operational requirements for the Northville MPO. The time required for negotiation and acquisition of new NCO Land to construct the Alternate Quarters Retail Space, renovation and relocation for the new Post Office is typically 12-18 months.

Post Service Market Study for Relocating the Post Office?

The recent Market Study indicates that it makes operational and economic sense to relocate the Northville Main Post Office. The new design of the Building will reduce the facilities utilities expenses and offer overall savings. Therefore, reestablishing a new USPS “Retail & Delivery” presence in the community is essential to the Postal Service. The Detroit District Office has considered various options and planned to acquire land to construct additional space for the Northville Building, employees and customers parking.

All the USPS Project approval is a major financial undertaking and require time for the Postal Service to reestablish present in the community. Despite major cost reductions, the Postal Service continues to experience significant net losses as mail volume continues to decline from increased electronic communication.

As a self- supported government establishment that receives no tax dollars for its operating expenses, the Postal Service must reply on the sale of postages, products and services to generate revenue. In the face of unsustainable deficits, the Postal Service must continue to ask for our customers support to the Post Office. Meanwhile we will continue to seek ways to cut costs, to increase revenue and maximize the efficiency of our physical facilities.

What is the new NCO AQ Project?

The “NCO Alternate Quarters” Project will consist of acquiring a suitable location, preparing it for the Post Office and transition of the site for USPS Employees and Customers working and parking spaces. This will not affect the mail services delivery from the current Post Office location(s) until the project is completed.

In undertaking this project, the Postal Service Federal Regulation 39 CFR 241.4 is required for retail spaces.

At this time, USPS Business Practices prevent the discontinuance of Retail Facilities.

What is the NCO Relocation Project?

The “NCO Relocation Project” would consist of procuring a suitable substitute location, preparing it for use as a Post Office and then transitioning the postal functions to the new location. The Postal Service current services will continue at the current location until the new building is up and running.

What is the Community Input Process?

In connection with undertaking this project, the Postal Service will gather and consider input from the community and local officials. You may mail or email your comments to the below address.

How do I provide Input & Comments?

All input and comments from the community residents and officials should be sent to the below address:

United States Postal Service Facilities Implementation
Vee A. Spikes, HQ Real Estate Specialist,
Regional Manager
Facilities Implementation New Space Team
1211 Towanda Ave., Room 135
Bloomington, IL 61701
Email: Vee.A.Spikes@USPS.GOV

What is the deadline for giving input?

The Postal Service will consider all written comments received at the above address within 30 days (October 3, 2019) following this public meeting.

What happens next?

After the 30-day period, the Postal Service will consider the comments and appeals received that identify reasons why the Postal Service’s tentative decision and proposal is, or is not, the optimal solution for the identified need. Following that consideration, the Postal Service will make a final decision to proceed with, modify, or cancel the proposal. The Postal Service will inform the local officials in writing of its final decision, send an initial news release announcing the final decision to local news media and post a copy of the information in the public lobby of the Post Office. The Postal Service will then implement the final decision.

What happens if the Postal Service decides to go to a different location?

The Federal Regulation 39 CFR 241.4 only applies to the relocation of “Retail Services”. Therefore, if the Postal Services decides to use a site or area that is not identified during the Site Tour, we

will notify the Community Governing Officials regarding the decision and/or new site area.

Services provided by USPS

1. **Informed Delivery:** Postal Service allows you to preview your mail via mobile app from your phone or email. You can see your mail by going to usps.com/getinformed to sign up. You will be informed of your mail deliver and see a preview of your mail from your email.
2. **Other Services:** If you don't have a car or unable to get to the Post Office, then there are other options to help in this situation. For instance, you can buy stamps online through our website at www.usps.com, by phone at 1-800-STAMP24, or by mail. Our Click-N-Ship Service on our web page allows you to print shipping labels with postage for Priority and Priority Mail Express and request that items be picked up at the customer's home or business using our Package Pickup service. If a customer needs other services, such as a mail hold, a change-of-address order, or redelivery of an item, the customer can obtain these services by calling 1-800-ASK-USPS or visiting our web page.

Invite Questions

