



STAFF USE ONLY
APPLICATION DATE: _____
ISSUED DATE: _____
FEE \$70: _____
ESCROW/BOND: _____
PERMIT #: _____

APPLICATION TO PERFORM WORK IN CITY RIGHT-OF-WAY.

Applicants must completely fill out the following form and submit it to the City of Northville with a plan or sketch of the proposed work. The applicant or an authorized representative of the applicant must sign all applications submitted. Applicant agrees to be bound by the conditions of the permit, and are considered part of this application. No work may be performed until the application has been permitted by the City of Northville. A copy of the application and permit must be on the construction site during the performance of your work.

APPLICANT NAME	CONTRACTOR (if different than applicant)
MAILING ADDRESS	MAILING ADDRESS
PHONE	PHONE
E-MAIL	E-MAIL
DATE	DATE
SIGNATURE	SIGNATURE

Location and Description of the proposed activity.

***ATTACHMENTS TO APPLICATION as needed or required: SITE DIAGRAM, PLANS, SPECIFICATIONS, BOND, PROOF OF INSURANCE, TRAFFIC CONTROL PLAN, or Other.**

Proposed Construction starting date : _____ **END:** _____

Daily starting time : _____ **END:** _____



Stated intentions must be carried out in the manner applied for in accordance with plans, specifications, map and statements filed with the City of Northville as part of this application, and if said permit is granted, the above-named permittee agrees to do the following:

1. Give notice to the Public Works Director (or designee) at least 48 hours prior to commencement of operations covered by this permit.
2. Permit holder may also be required to provide public notification.
3. In any and all operations under this permit, applicant must meet all requirements of the City of Northville conditions set forth on this applications and permit and as required by law.
4. Take, provide and maintain all necessary precautions to prevent injury or damage to persons and property.
5. Surrender the permit herein applied for, cease operations, and surrender all rights hereunder whenever notified to do so by the Director of Public Works (or designee) because of the City's need for the area covered by the permit, or because of a default in any of the conditions of the permit. The applicant hereby expressly waives any right to claim damages or compensation in case this permit is revoked.
6. Permit holder or agent shall have the permit and attachments in their possession on site at all times.
7. The applicant is responsible for any repairs due to damage or defects in the right-of-way area (pavements, structures, stop boxes, trees, etc.) at the completion of work. If any right-of-way areas are defective prior to commencement of work, permit holder or agent shall document same with photography and provide proper documentation to the DPW for review **prior to commencement of work.**
8. The applicant and agent assume all responsibility for the interruption and damage of underground utilities. The applicant or agent shall contact all utility owners regarding their facilities prior to starting work. Utilities must be contacted through MISS DIG. Field verification of utilities is required.
9. The applicant and agent shall furnish all safety related devices as needed, including personnel protection devices as needed for the activity, and warning devices in accordance with the Michigan Manual of Uniform Traffic Control Devices and any other conditions sited by the City's Police Department
10. Tree Trimming or Tree Removal -In manner to be prescribed by the Director of Public Works (trimming) and as prescribed by the City's Tree Ordinance.
11. Full compliance is required with any regulations of the Public Service Commission.
12. Maintain and provide proof of the following insurance:
 - a. Worker's Compensation Insurance including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
 - b. General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Explosion, Collapse, and Underground, if applicable.
 - c. Automobile Liability including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000 per occurrence, combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

- d. Additional Insured: Commercial General Liability and Automobile Liability, as described above, shall include an endorsement stating the City of Northville shall be Additional Insureds. It is understood and agreed by naming the City of Northville as additional insured, coverage afforded is considered to be primary and any other insurance the City of Northville may have in effect shall be considered secondary and/or excess.
- e. Cancellation Notice: All policies, as described above, shall include an endorsement stating that it is understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation or Non-Renewal, shall be sent to the City of Northville.
- f. Proof of Insurance Coverage: **Applicant shall provide the City of Northville**, at the time that the permit is returned for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. If any coverage expires during the term of this permit, the applicant shall deliver renewal certificates and endorsements at least ten (10) days prior to the expiration date.

13. The applicant will post a cash deposit, escrow or bond as requested by the City for inspections, property restoration, or other necessary expense with the balance to be returned on completion of work.

RIGHT OF WAY ESCROW / BOND/CASH REQUIRED

Amount determined by the Public Works Director

\$ _____ CHECK# _____

DPW INSPECTION

DPW- RELEASE OF FUNDS

14. Is the proposed work covered by the Metropolitan Telecommunications Rights-of-Way Act (Michigan Public Act 48 of 2002)?

15. Wireless facilities in the right-of-way (small cell)

Is the proposed work covered by Michigan Public Act 365 of 2018?

If yes, see City Code Chapter 80 "Telecommunications" Article III.



ADDITIONAL CONDITIONS:

PERMIT #: _____

RECOMMENDED FOR ISSUANCE

A permit as requested in the foregoing application subject to the conditions to which applicant therein agrees, is hereby granted for the period commencing _____ and ending _____. The obligation to operate, use and/ or maintain the Public Space and Right-of-Way to the satisfaction of the City of Northville remains in force as long as the activity/facility exists.

Approved By DPW _____ Date _____

Approved By PD _____ Date _____

Approved By FD _____ Date _____

Approved to Issue (Signature): _____ Date: _____

***Note:** This permit does not relieve applicant from meeting any applicable requirement by law or other public bodies or agencies.